



Configuring Email on Mobile Devices

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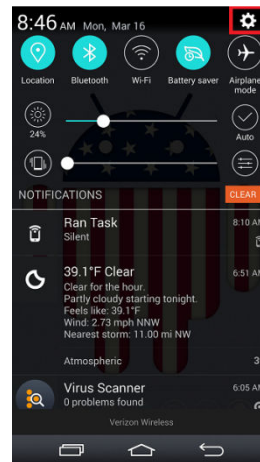
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Android – IMAP

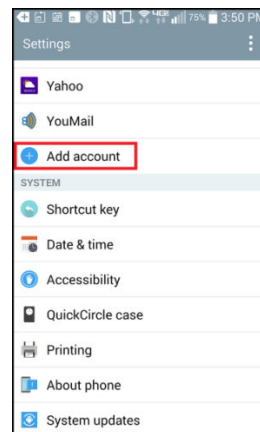
The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

It is highly recommended that only one protocol is used to access the mailbox through multiple devices, such as pcs, cell phones and tablets.

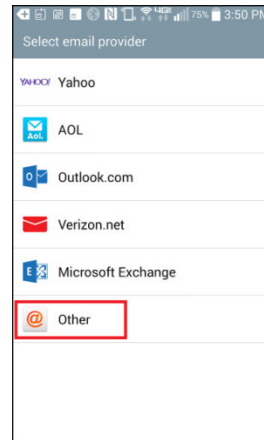
1. Navigate to **Settings**.



2. Select **Add account**

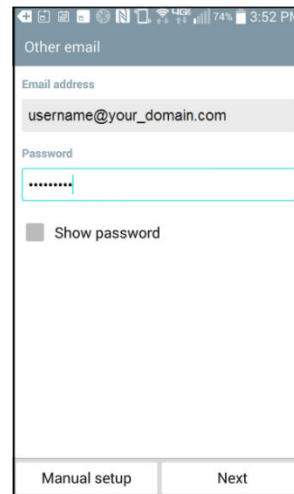


3. Select **Other** as the *mail provider*

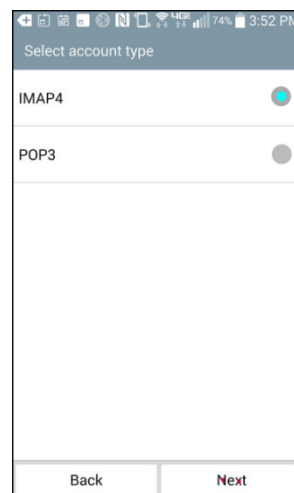


4. Enter your full email address and password

(in the image, your_domain.com is the part of your email address that follows the "@" sign)



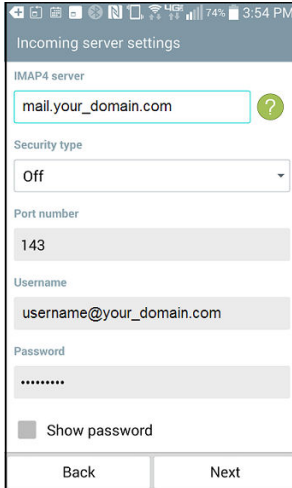
5. Select **IMAP4** and click **Next**



6. Enter the following for *Incoming Server Settings*:

IMAP4 server: mail.newdaybb.net
(in the image, your_domain.com is the part of your email address that follows the "@" sign)
Security type: Off
Port: 143
Username: Enter your full email address
Password: Enter your password

7. Click **Next**

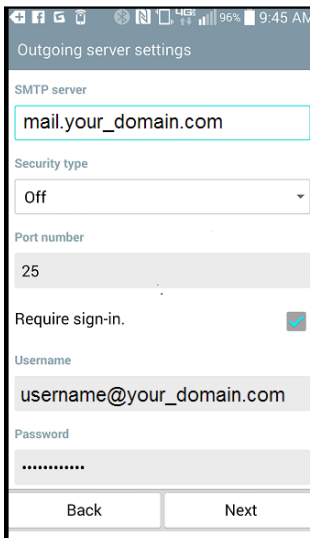


The screenshot shows the 'Incoming server settings' screen. The 'IMAP4 server' field contains 'mail.your_domain.com'. The 'Security type' dropdown is set to 'Off'. The 'Port number' is '143'. The 'Username' field contains 'username@your_domain.com'. The 'Password' field is masked with dots. There is a 'Show password' checkbox which is currently unchecked. At the bottom, there are 'Back' and 'Next' buttons.

8. Enter the following for *Outgoing Server Settings*:

IMAP4 server: mail.newdaybb.net
(in the image, your_domain.com is the part of your email address that follows the "@" sign)
Security type: Off
Port: 25 or 587
Username: Enter your full email address
Password: Enter your password

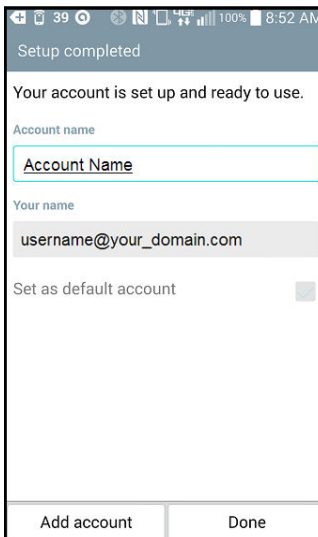
9. Click **Next**



The screenshot shows the 'Outgoing server settings' screen. The 'SMTP server' field contains 'mail.your_domain.com'. The 'Security type' dropdown is set to 'Off'. The 'Port number' is '25'. The 'Require sign-in' checkbox is checked. The 'Username' field contains 'username@your_domain.com'. The 'Password' field is masked with dots. At the bottom, there are 'Back' and 'Next' buttons.

10. Add an *Account Name*.

11. Click **Done**.



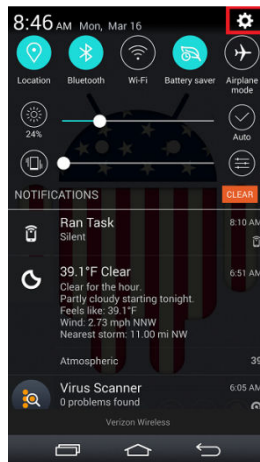
The screenshot shows the 'Setup completed' screen. It displays the message 'Your account is set up and ready to use.' Below this, the 'Account name' field contains 'Account Name'. The 'Your name' field contains 'username@your_domain.com'. There is a 'Set as default account' checkbox which is currently unchecked. At the bottom, there are 'Add account' and 'Done' buttons.

Android - POP3

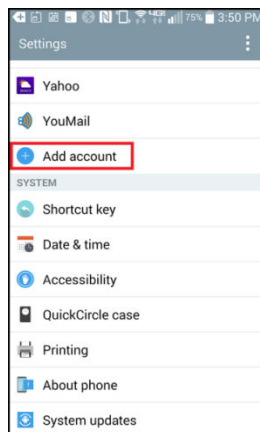
The look and feel of each Android device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

It is highly recommended that only one protocol is used to access the mailbox through multiple devices, such as pcs, cell phones and tablets.

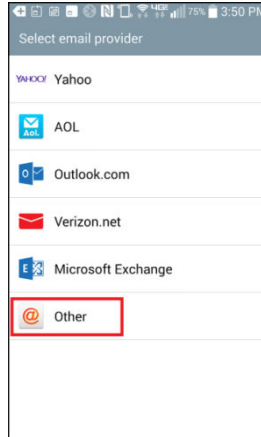
1. Navigate to **Settings**.



2. Select **Add account**

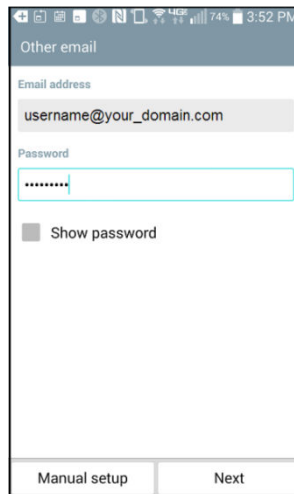


3. Select **Other** as the *mail provider*

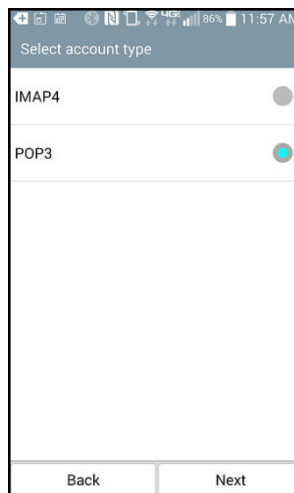


4. Enter your full email address and password

(in the image, your_domain.com is the part of your email address that follows the "@" sign)



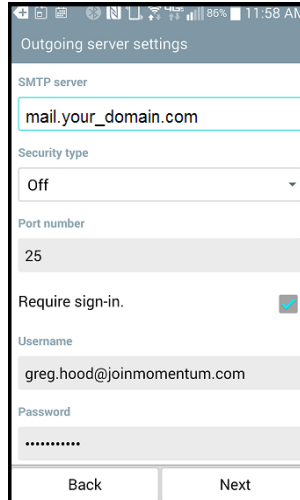
5. Select POP3 and click **Next**.



6. Enter the following for *Outgoing Server Settings*:

SMTP server: mail.newdaybb.net
(in the image, your_domain.com is the part of your email address that follows the "@" sign)
Security type: Off
Port: 25 or 587
Username: Enter your full email address
Password: Enter your password

9. Click **Next**



Outgoing server settings

SMTP server
mail.your_domain.com

Security type
Off

Port number
25

Require sign-in.

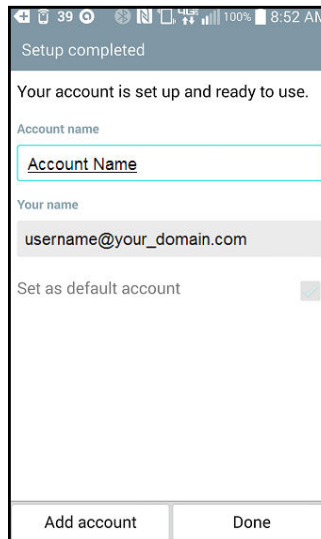
Username
greg.hood@joinmomentum.com

Password
.....

Back Next

10. Add an *Account Name*.

11. Click **Done**.



Setup completed

Your account is set up and ready to use.

Account name
Account Name

Your name
username@your_domain.com

Set as default account

Add account Done

iPhone – IMAP

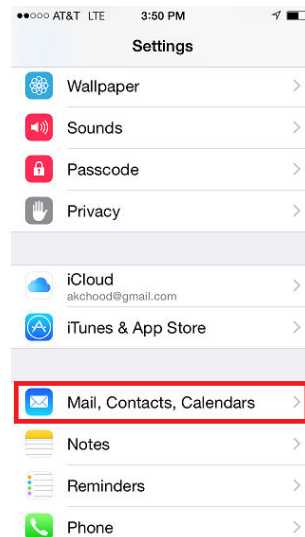
The look and feel of each iPhone device can be different based on your software version and wireless vendor. The sample below is one version and yours may look different, but the steps should be the same or very similar.

It is highly recommended that only one protocol is used to access the mailbox through multiple devices, such as pcs, cell phones and tablets.

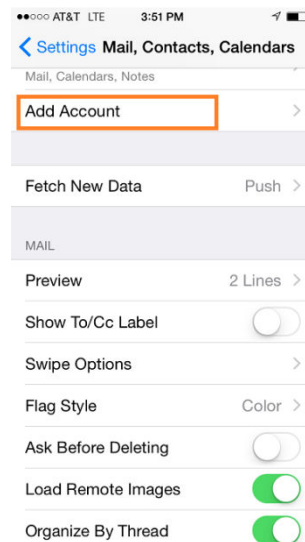
1. Local and Launch **Settings**



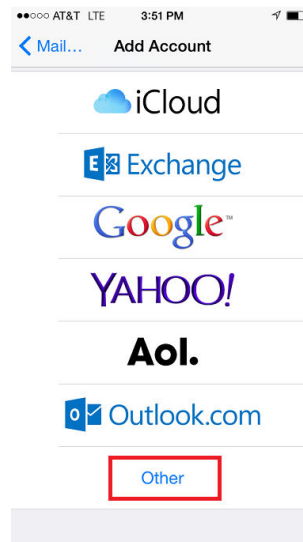
2. Select **Mail, Contacts, Calendars** from the *Settings* menu.



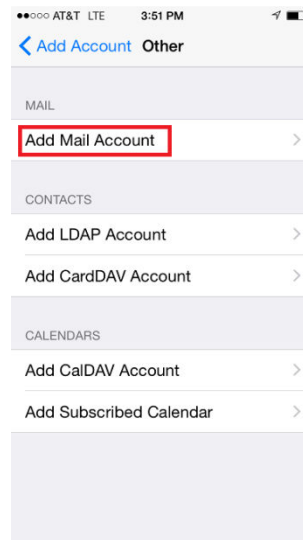
3. Select **Add Account**



4. Select **Other**

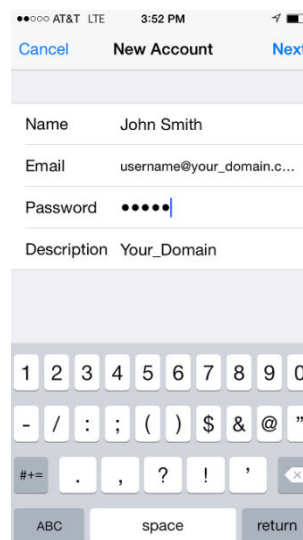


5. Select **Add Mail Account**



6. Enter Name, **Email**, **Password**, and **Description**

7. Click **Next**



8. Click **IMAP** and enter the following:

Host Name: mail.newdaybb.net

(in the image, your_domain.com is the part of your email address that follows the "@" sign)

Username: This is your email address

Password: This is your email password

9. For the Outgoing Mail Server – it says optional, but the following information **MUST** be entered

Host Name: mail.newdaybb.net

(in the image, your_domain.com is the part of your email address that follows the "@" sign)

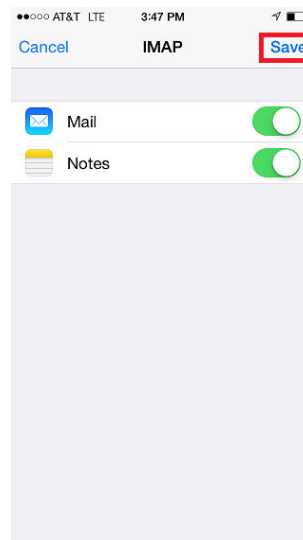
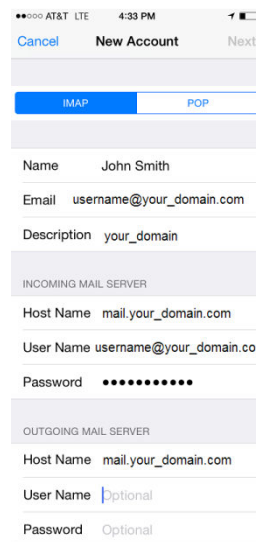
Username: This is your email address

Password: This is your email password

SSL should be disabled.

Outgoing port should be set to 587

10. Click **Save**



iPhone - POP3

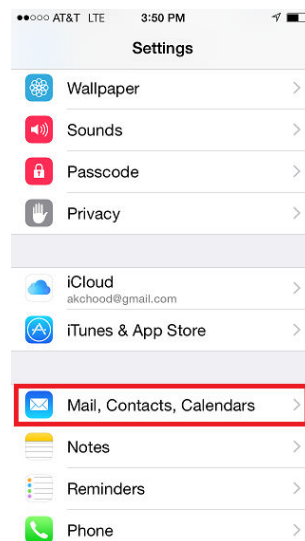
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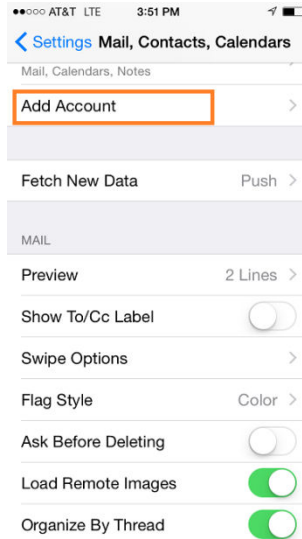
1. Local and Launch **Settings**



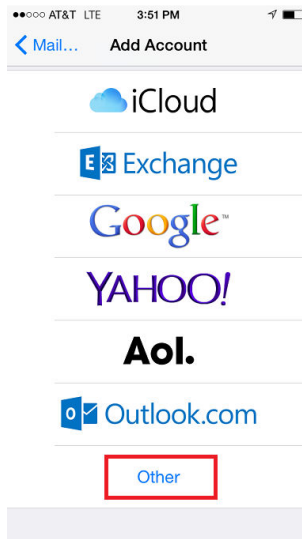
2. Select **Mail, Contacts, Calendars** from the *Settings* menu.



3. Select **Add Account**



4. Select **Other**



5. Select **Add Mail Account**



6. Enter Name, **Email**, **Password**, and **Description**

7. Click **Next**

Cancel New Account Next

Name John Smith

Email username@your_domain.c...

Password ●●●●●

Description Your_Domain

1 2 3 4 5 6 7 8 9 0

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ABC space return

8. Click **POP** and enter the following:

Host Name: mail.newdaybb.net

(in the image, your_domain.com is the part of your email address that follows the "@" sign)

Username: This is your email address

Password: This is your email password

9. For the Outgoing Mail Server – it says optional, but the following information **MUST** be entered

Host Name: mail.newdaybb.net

(in the image, your_domain.com is the part of your email address that follows the "@" sign)

Username: This is your email address

Password: This is your email password

SSL should be disabled.

Outgoing port should be set to 587

Cancel New Account Save

IMAP POP

Name John Smith

Email username@your_domain.c...

Description Your_Domain

INCOMING MAIL SERVER

Host Name mail.your_domain.com

User Name username@your_domain.c...

Password ●●●●●●●●

OUTGOING MAIL SERVER

Host Name mail.your_domain.com

User Name Optional

Password Optional

10. Click **Save**

11. Click **Continue** to proceed past *ServerIdentity* warning

Cannot Verify Server Identity

The identity of "mail.your_domain.com" cannot be verified by Settings. Review the certificate details to continue.

Cancel

Details

Continue

